

Hampton Holly Days Parade

December 13, 2014

Theme: *Joy to the World Part 2*

Step-Off 6:30 p.m. - City Hall to Darling Stadium

Entry Submission & Mandatory Meeting

Thursday, October 30, 6:00pm

Hampton City Council Chambers

8th Floor City Hall

Applications MUST BE turned in at this meeting

No Entry Fee when application turned in at mandatory meeting!

Entries after this date accepted only as space and need allow

A \$50 late fee will apply

If late fee is not paid you will not be able to participate in the parade

Parade Staging/Line-Up

5:00 p.m.

Weather Permitting

NO RAIN DATE.

Emcee Script Information

When filling out the "Emcee script information" portion of the parade application, keep in mind that this is the information the emcees will use to introduce your unit as it passes the reviewing stand.

We recommend that you be brief, think through what you want to say before entering it on the form, and most importantly, print, **type** or write legibly.

If we can't read it, we can't re-type it for the MC's

See sample application.

Description page must be filled out or application is **NOT** acceptable

Hampton Holly Days Parade 2014

Parade: December 13

Entries Submitted: October 30

Entry/Organization Name _____

Contact Information

Name _____

Address _____ City _____ Zip _____

Phone: Work _____ Home _____ Cell _____

E-mail _____

Alternate Contact _____ Phone _____

Check (more than one if appropriate):

☐ Float ☐ Band (how many people _____) ☐ Vehicle (is it diesel) _____ (how many _____)
☐ Animal ☐ Balloon ☐ Marching/Walking (how many people _____) ☐ Beauty Pageant ☐
Drill Team (how many _____)

Hampton Parks and Recreation does not provide vehicles or flatbed trailers

Will you have amplified music on your float: Yes/No please let us know; it helps us in placement?

Will there be live singers: _____yes **or** _____no

Emcee Script Information

Organization Name _____

Description of entry and message you would like to give to the audience

Questions call: 727-6387 or email jross@hampton.gov

Please turn in this page at October 30th Mandatory Meeting

INFORMATION AND GUIDELINES

All units must be illuminated

Floats:

- Should have a minimum of 2000 miniature lights (or large bulb equivalent) per float.
- No more than 15 walkers may accompany entry.
- Walkers must be adults and wear or carry some form of illumination
- Drivers of tow vehicles must be able to show proof of a drivers license & insurance
- Tow vehicles must follow the same regulations listed below under "Vehicles".
- Maximum Dimensions: 10' wide x 13' high

Bands:

- Should try to be illuminated in some way – miniature light necklaces, noses, etc.
- Expected to play the entire parade route, seasonal or theme music is encouraged
- Will maintain forward motion at all times unless parade stops in front of you
- Include the name of band director and Drum Major(s) in Emcee Script information

Vehicles:

- Cars/Trucks should have a minimum of 800 miniature lights (or large bulb equivalent) per vehicle
- No multiple vehicles per entry except for car/motorcycle clubs (maximum of 12 vehicles)
- Motorcycles/Bicycles should illuminate either vehicle or rider in some manner
- Larger commercial trucks must have a minimum of 1500 (15 strands) miniature lights (or equivalent in large bulbs).
- Drivers of all vehicles must be able to show proof of a drivers license & insurance
- Do not close your generator in the trunk of an auto
- Name of sponsor/business may be noted but not so as to detract from theme

Marching/Walking (includes large balloon handlers):

- With the exception of those in official uniform (military, police, ROTC, precision teams), walkers must be illuminated in some manner – lights, noses, clothing, etc.
- Anyone on foot must be at least 10 years of age, younger participants must ride
- Minimize repeated performance stops which create unacceptable gaps in the parade

Animals:

- Must be under the control of a handler at all times
- Treatment of animals must conform to ASPCA guidelines
- Handlers of small animals are responsible for cleaning up any waste
- When possible, animals should have some form of holiday decoration

Identification: All units must be clearly identified by parade number.

Santa Claus: The "Real" Santa Claus will appear at the end of the parade; **no costumed Santas are permitted in your unit.**

Absolutely no materials may be thrown to crowd by parade participants. Units may have walkers beside their unit to distribute items. If you are caught throwing items from your unit you will not be allowed to return the following year; **no exceptions** - it is a safety issue!

This is an alcohol and drug free event. Discovery of anyone with, or under the influence of, either will constitute grounds for the immediate removal of the entire entry from the parade.

Parade Marshals: Marshals will be placed along the parade route to ensure the continuous flow and quality of the parade. Failure to comply with their instructions could result in removal from the parade.

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Competition Prizes

Theme:

Bands: High School	1 st Place	\$300/Trophy
	2 nd Place	\$200/Trophy
	3 rd Place	\$100/Trophy
Community Bands	1 st Place	\$200/Trophy
	2 nd Place	\$100/Trophy
Floats: Commercial	1 st Place	\$100/Trophy
	2 nd Place	\$50/Trophy
Floats: Non-Commercial	1 st Place	\$100/Trophy
	2 nd Place	\$50/Trophy
High School ROTC	1 st Place	\$100/Trophy
	2 nd Place	\$50/Trophy
Drill Teams (Community Groups)	1 st Place	\$100/Trophy
	2 nd Place	\$50/Trophy
Best Illumination	1 st Place	\$100/Trophy
	2 nd Place	\$50/Trophy

A minimum of three entries is required in a category to receive cash awards. Failure to comply with rules or on-site instructions will be cause for disqualification.

SAMPLE

Hampton Holly Days Parade 2014

PARADE ENTRY FORM

Parade: December 13

Entry Deadline: October 30

Entry/Organization Name – Parks & Recreation Dept

Contact Information

Name Jane Doe

Address 100 Main Street City Hampton Zip 23669

Phone: Work 555-0000 Home 555-1111 Cell 555-2222

E-mail jdoe@cox.net

Alternate Contact John Doe Phone 555-3333

Check (more than one if appropriate):

☐ Float ☐ Band (how many people) ☐ Vehicle (how many) ☐ Animal ☐ Balloon
☐ Marching/Walking (how many people) ☐ Beauty Pageant ☐ Drill Team (how many)

Will you have amplified music on your float **Yes**/No please let us know; it helps us in placement.

Will there be live singers _____yes xno

Emcee Script Information

Organization Name Hampton Parks & Recreation

Description of entry and message you would like to give to the audience

The Hampton Parks and Recreation Department float is celebrating "Summer in December" as a means of reminding you about some of the wonderful summer activities they offer each summer. **Everyone at Hampton Parks and Rec would like to wish you the happiest of holidays**

Questions Phone: 757-727-6387 or E-mail: jross@hampton.gov

(Feel free to attach a sketch or additional pages if necessary)

Thorough Description of Vehicle*, Floats and
Number of People Walking/Marching
(Extra vehicles may not be added the day of the parade)**

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Turn this page in at the Oct. 30th Mandatory Meeting!